

# West Carroll Recreation Council

## Meeting Minutes, April 10, 2023

### Members Present

- Stephanie Clavell
- Sandy Sullivan
- Jenny Hobbs
- Brad Rockwood
- Penny Rockwood
- Becky Kishter
- Eric Myers
- Kevin Wilson
- Tanya Golden
- Allison Baugher
- Kevin Cornick
- Kent Kallay
- Lynn Kallay
- Carrie Ames

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**Meeting Call to Order** – Stephanie C. (President) called the meeting to order at 7:04 pm in the New Windsor Community Room.

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**Secretary's Report** – We reviewed the minutes from the February meeting. Brad Rockwood made a motion to approve the minutes and Sandy Sullivan seconded the motion. The minutes were approved by unanimous consent.

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**President's Report** – Stephanie C. provided the following update...

- TAA unveiled the plans for the Memorial Park expansion which includes multi-purpose fields and a building which cheer will be able to use as well as other sports. The bids are planned to go out towards the end of this year with a planned award to be done in January 2024 and plan to begin using these fields in the fall of 2024.
- New Windsor Fire Company parade is Wed. May 24<sup>th</sup> at 7pm no rain date.
- Got the food permit for the funnel cake stand for the New Windsor Carnival
- The Taneytown Lions Club donated \$1,500 to WCRC and would like that to be distributed across the organizations in the Rec Council.

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**Treasurer's Report** – Sandy S. provided a Mar/April 2023 report with a balance of \$39,346.91. Jenny Hobbs made a motion to approve the report with a second from Brad Rockwood. The report was approved by unanimous consent.

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**County Rep Report** – Becky Kishter. provided the following update:

- Approved Background Check list has been updated and it was sent out on 4/5/23
- Any Rec Council capital project requests are due in by April 15, 2023. An email was sent to the Rec Council. These are projects for fiscal years 2025-2030
- Any summer camps the rec council is doing need to be submitted to CCRP by April 15, 2023.
- Spring Fishing tournaments are scheduled for May & April
- There will be a Family event in Freedom on Friday June 23<sup>rd</sup> 4:30pm-9pm
- Movie nights are scheduled for 6/17, 7/14, 8/19
- Received the mowing schedules for this year. Bark Hill Park is scheduled to be mowed on Thursdays.

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**Area Coordinator Report** – Penny R. provided the following update:

- Booked FSK for the girls basketball banquet
  - Request for a special summer basketball program at Elmer Wolfe and FSK was denied due to staff not being available to be at the schools during the summer.
  - Booked room for cheer April 30
  - Sent updated background check list to the WCRC
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**NW Liaison Report** –Eric M. provided the following update:

- No new meetings. Will follow up with the town to see if any community help is available for several kids in the community that need financial assistance.

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**UB Liaison Report** – Brad R. provided the following update:

- Attended the town council meeting and were glad to have someone using the ball fields. Made sure the town knows baseball isn't with WCRC.

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**TT Liaison Report** – This position remains open on the Executive Board. <Person1> provided the following update:

- TAA Steph spoke to Loraina and they have lots of events coming up.

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**Program Reports:** The following programs provided updates:

- Cheer-  
Brad Rockwood made the motion to approved Tanya Golden as cheer director. Jenny Hobbs second the motion. The motion was approved unanimously.
- Rugby-  
A new set of By-laws was submitted to the WCRC Board to include several changes to positions these are listed on page 4 of the By-laws. Sandy made a motion to accept the By-laws and Eric second the motion. The By-laws were passed unanimously.

- Basketball-

The basketball program held their end-of-season banquet on Sat Mar 18th at Northwest Middle. At this point, we are finalizing our books and paying the remaining bills from the season. Basketball would like to present their end-of-season report at the May meeting of WCRC. Please add to the May agenda under program reports.

- Field Hocky-

Alison apricated knowing the mowing schedule for this year.

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**Old Business** –

- Steph- We are working on the bylaws & coordinator handbooks.
  - The New Windsor Fire Co needs to know if WCRC wants to set up the funnel cake stand at the carnival from May 23<sup>rd</sup> to May 27<sup>th</sup>. Steph said we should be able to get different programs to run the stand each evening. The time would be from 5pm -? (Ruby signed up for Wednesday May 24<sup>th</sup>, Cheer signed up for Thursday May 25<sup>th</sup>, basketball will be signing up for an evening.)
  - Jay Wantz via e-mail- The track and field program requested use of the funnel cake stand for the track meet at FSK on Sat Apr 15<sup>th</sup>. This was requested during a prior WC. Jay agreed to coordinate this and has already purchased supplies and talked with the FSK athletic boosters.
  - If anyone would like to volunteer to help with funnel cakes at the track meet this Saturday, Jay still has volunteer openings from 12:00-2:30pm. They are covered otherwise
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**New Business** – 6 program treasures were in attendance at the WCRC April meeting. Jenny Hobbs gave an update on tax requirements for non-profits and the 501(c)3 status. The County Department of Rec and Parks is working with the Office of Risk Management and the Comptroller's department to help rec councils in the County ensure they are filling proper paperwork. Something will be coming out from the County once they have everything together.

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**Wrap Up/Announcements** – Brad Rockwood made a motion to adjourn at 8:23pm and Jenny Hobbs seconded. Our next meeting is scheduled for Monday, May 8, 2023 @ 7:00pm. The current plan is to hold the meeting in person at the New Windsor Community Center.

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*Respectfully Submitted – 2023 WCRC Secretary, Jenny Hobbs*